



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:

780 Vanguard

ACCOUNT NAME & PROJECT:

825 DA GRANTS

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

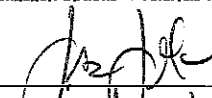
<input type="checkbox"/>	NEW
<input checked="" type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-22	Donations; Gifts; Grants	\$ 150,000.00
	Dues & Fees; Registration fees; Name Badges; Rental fees	\$ 10,000.00
	Maker night revenue	\$ 10,000.00
	Food item sales; Clothing Sales; Spirit item sales; Art Sales	\$ 10,000.00
	Reimbursements; Refunds	\$ 100.00
	Interest; Commissions	\$ 100.00
	Restaurant profit sharing	\$ 500.00
	School Pictures; Yearbooks	\$ 50.00
	Concession Sales; Hexagon Sales	\$ 50,000.00
	Ticket Sales; Admission Costs; Parking Passes Sales	\$ 10,000.00
	Book Fairs	\$ 500.00
	Tournament Sales; Competition Revenue	\$ 7,500.00
	Special Events/Projects	\$ 5,000.00
	United Way	\$ 250.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 254,000.00

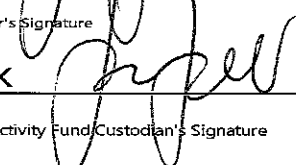
EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular supplies	\$ 50,000.00
2021-2022	Rentals; Lease Services	\$ 500.00
2021-2022	Communication Services	\$ 1,500.00
2021-2022	Printing & Binding; Copying Services	\$ 5,000.00
2021-2022	Copy supplies and paper; Parking Passes	\$ 5,000.00
2021-2022	Health, First-Aid & Hygiene Supplies	\$ 500.00
2021-2022	Kitchen Products & Supplies; Cleaning, Maintenance supplies	\$ 500.00
2021-2022	General Supplies <\$5,000 non-durable; Name Badges	\$ 4,500.00
2021-2022	Books; Magazines; Newspapers; Periodicals; Subscriptions	\$ 500.00
2021-2022	Appliances, Furniture & Fixtures <\$5,000	\$ 4,500.00
2021-2022	Technology-related supplies, small equipment & software	\$ 48,000.00
2021-2022	Uniforms; T-shirts	\$ 19,000.00
2021-2022	Awards, Gifts, Decorations, Regalia, and Refreshments; Meals; Appreciation; Incentives	\$ 25,000.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank Fees	\$ 1,500.00
2021-2022	Donations; Charitable Giving; Scholarships	\$ 75,000.00
2021-2022	Refunds; Reimbursements	\$ 7,000.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 6,000.00
	Total Expenditures	\$ 254,000.00

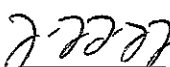
Beginning Fund Balance	\$ -	(A1) From Report**
Revenue	\$ 254,000.00	(A2)
Expenditures	\$ 254,000.00	(B1)
Ending Fund Balance	\$ -	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wenzage): Options -> Analysis Tools/Reports -> Revenue Expenditure Summary

X 
 Sponsor's Signature


 Date

X 
 Activity Fund Custodian's Signature


 Date



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REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2021-2022	Payroll; Employee Pay & Benefits	\$ 1,000.00
2021-2022	Rentals	\$ 2,500.00
2021-2022	Petty Cash; Donations	\$ 2,500.00
Total Expenditures		\$ 6,000.00